

CCQG Board Meeting Minutes
December 3, 2024 10:00 a.m. -11:30 a.m.
PHP Library Conference Room

Call to Order

The meeting was called to order at 10:02 a.m.

Attendees were Sharon Ries, Jennifer Hill, Bonnie Walshe, Lajuana Kubany, Jo Ann Stone, Andrea Friend, Karen Walsemann, Judi Burr, and 2025 board members Carol Schultz, Cathy Pineda, Cyndi Snyder, Carol Lunday as guests.

Minutes from the November Board meeting – Jo Ann Stone made a motion to accept the minutes. Lajuana Kubany seconded the motion. The minutes were approved as presented.

Reports only as necessary:

Retreat (Judi)

Food Coordinator decisions

- The board decision is that all retreatants will pay for the Camp Wood retreat and food fees up front. At the end of the event the costs will be reconciled to cover the Food Coordinator's retreat and food fees (Karen Walsemann).
- Food fees will cover lunch and dinner meals only. Karen has good ideas for light breakfast items.
- Karen will create a plan with meals, snacks, and drinks. Hill Country Daily Bread may provide snack donations. Karen requests no reimbursement from the guild until all the expenses are resolved.
- We have 14 sign-ups; share a reminder that the remaining payment is due January 9th.

Photo for library – Festival of Trees Sponsor 2024

Group photo taken by Cathy Pineda and she will send image to Jennifer Hill.

President (Jennifer)

- **Vote Results:** No contention on nominees or their positions.
 - **Shirley Smith nomination:** Majority vote for Deanie Jones.
 - Change meeting time: 50/50
 - Increase dues 18 votes/or continue making and selling 16 votes
- **Set Up & Take Down of Chairs Proposal** A member made a request to seek help loading/unloading chairs for guild meetings from local Boy Scout troop as service hours.
- Raffle quilt drawing is Saturday, Dec. 7 – we have access to a spinning wheel for the drawing; location Main Plaza or/TBD

Treasurer (Bonnie Walshe)

- Not present - see handout

Membership (Lajuana Kubany)

Attendance for NOV meeting	37
Visitor Attendance	1
Renewed members to date	43
New members	2
Total Membership as of December 1, 2024	79

Programs (JoAnn Stone)

- New board members have received emails, The Green Binder, POCs, etc., with instructions to complete the official handover. Thank you, Jo Ann Stone!
- Thelma will be POC for Member Appreciation Potluck event for table covers, plates, cutlery. No cups.

Charity/Donations (Andrea Friend)

- Approximately 273 items donated, valued at 16K and just under 4K hours of work.

PR (Karen)

- Photos coming to website soon – planning to put a range of quilts on site with info card details. Waiting on a mechanism for calculating costs, S&H, etc. in the meantime use Contact Us link with the item number and we will contact the customer.
- CCQG operating gratis on WIX website – anticipated need is \$250 for 2025 budget.
- Karen purchased *cibolocreekquiltersguild.org* for the next three years.
- Receipts are due next week for EOY reconciliation.

Appreciation: Jennifer generously thanks the board for their contributions. Thank YOU, Jennifer!

2025 Budget discussion

Judi suggests keeping 3-4 months of expenses in CCQG checking account. She recommends to place the difference in CD or Savings account.

Income targets:

- Membership goal: 70
- Quilt Conference: No longer viable.
- Annual Quilt Raffle Ticket Sales: \$1500 (2024: 2K/earned \$1,473).
- NEED: 2026 Raffle Quilt team to design, make and have ready for drawing in December.
- Booth Sales – name change to SALES
 - Methodist Bazaar Coordinator – A lot of work for one person; minimal traffic.
 - Internal sales opportunity: bring used rulers for \$10, FQ sale for \$1, quilt kits, etc.
 - Andrea has a community where she can sell bigger items in September. Goal: to sell what inventory we have.
- Carol Schultz will reach out to her POC for Boerne Handmade Market.
- NEED: Social Media Coordinator. Idea to market “Item of the Week” online and have members share our social media posts. Goal: to reduce events and move to online sales on FB, IG, etc.

- Misc Income – 0
- Cash donations: \$250

Expenses

- **2025 Speakers and Workshops Budget: \$3750**
 - Workshop Income: charge what it costs; consider speaker fees, hotel fees, etc.
 - Goal: to find local, expense free workshops – Karen W. EPP, for example.
 - Survey results (32): One Block Wonder; high-priced speaker; piecing workshop. Many classes are available locally; Program coordinator will consider funneling members to local shops.
 - Heidi Staples is a good candidate for the program. (Jennifer’s friend)
- Morningside Storage: advertisement says “free storage” for charities. Jennifer to call and inquire about details to reduce storage fees.
- Guild Operating Expenses: \$2250
- Market Booth Expenses: \$500
- Charity Quilt Expenses: \$500
- Raffle Quilt Expenses: Same
- Member Appreciation: Increase to \$250 (Shirley Smith Award winner; for Member Appreciation event CCQG members can pick a FQ bundle or gift cards for 5, 10, 15 from Sew It Fabulous, Sew Special Quilts, and Memories by the Yard. Feedback is expected to determine if we keep this event, next year.
- Member Appreciation Budget: Should we do more?
 - Use the budget for charm packs (or donated fabric), ice cream social, etc. in lieu of speaker fees, and doing recognition monthly.
 - Are there criteria for member recognition? It’s a small number of members who donate consistently. Andrea Friend will supply Jennifer with a list of “big donors” for special consideration.
 - Andrea Friend to send the 2025 calendar to Karen W. to add to website and they have begun planning for 2026.
 - Andrea suggested to invite our donation partners Sleep in Heavenly Piece, Hill Country Pregnancy Center, etc. for awareness on the organizations we support. Partner POCs can pick up donation quilts vs. member delivery.
- **Help Wanted!**
 - Donations/Charity Coordinator – see Sew N Sews for interested members.
 - Overall Sales Coordinator (or parcel out by event)
 - Inventory/Library Sales Coordinator – see Sharon Ries & Lajuana Kubany
 - Ask membership at sign-in, “Which one of these sales events would you like to participate in?”

Adjourned 11:24 a.m.