

**May CCQG Board Meeting Agenda
Tuesday, July 1, 2025 10:00-11:30AM
Library Conference Room**

Call to Order

Jennifer called the meeting to order at 10:03 AM.

Present: Jennifer, Sharon, Cathy, Andrea, Judi, Bonnie.

Absent: Karen, Lajuana.

Minutes from the June Board Meeting

The minutes from the June board meeting was approved by Cathy and Bonnie with no correction or additions.

President Pro Tem Update (Jennifer Hill)

Library Display – We earned \$485 in quilt sales. Thank you to the guild members that helped take down the quilts.

- Lori Wing is interested in doing Sales position.

Ebay?

- Shall we try doing sales on Ebay, on our own website, or local marketplace apps? Board agreed to use our website.

Other:

- Earrings and other smaller items need to be photographed.
- Only 1/3 of guild members have friended the guild website. We'll ask members to "favorite/follow" our page to influence the logarithm and to share on their neighborhood-type of pages.
 - * Be mindful of shipping costs. Box size vs. weight may make a big cost difference.

Treasurer (Bonnie Walshe)

- Quilt sales recorded are \$177.
- Income \$299, expenses \$345. Difference spent on stamps, UPS, etc. We are at \$1544.
- Sales goal is 2K, we're currently at \$1886.
- Raffle sales are at \$870, goal is 2K, so we may need to adjust accordingly.
- Cyndi asked Carrie Arata to make her donation via Paypal. Our subscription can be paused or resumed or canceled.
- First month of lower storage costs.
- Kim Becks has not cashed her refund check from workshop; Andrea will follow up.
- CD renews on 7/12. Current rates approximately 3.85 to 4%. Board decision is to rollover for 6 months at 4%.
- Bonnie to research cost of UPS store PO Box service vs. USPS.

- Venmo is still linked to Kathleen Swofford; Bonnie to verify if it is properly linked to Karen W. account. Goal is to link to guild's bank account. Bonnie to follow up.

Membership (Cathy Pineda)

- Total of 67 members, EOY goal is 70.
- We had one Wix.com new member sign-up in June; one new sign-up through Paypal (Sandra Bell) on 6/19.

Programs (Andrea Friend, Carol Lunday, Cyndi Snyder)

Location Update & Costs

- Update provided on programs and budget for 2025. Were on track to be 1K ahead in the black. Jennifer offered to use extra savings to add another speaker or workshop. Andrea will consider as she may require the funds for a deposit for speaker in 2026.
- As promised, good handle on 2026 programs:
JAN - demo of exploding pineapple; FEB - Deb Bradley from TX Quilt Museum; MAR – TBD with local artist Vicki Owens and pixelated quilts, in collab with an artist in AUS who will pixelate the image for \$10; APR – MAY – FPP with Karen W. JUN – Ice Cream Social; JULY – USA birthday and Tribute to 911. Guild hopes to display patriotic quilts in PHPL. AUG – Annie Smith (Dallas or Houston) Trunk Show & WS “Absolutely Essential Machine Applique.” SEP – NOV are aspirational TBD; DEC - member appreciation party.
- Feedback from ice cream social was very positive; we will do it again next June. Consider gluten free and sugar free items next time.
- Permanent location space still not found. HCPC conference room concerns: only a few outlets on walls and tables are narrow. Andrea will put in an application for PHPL space for August 15 workshop. We need to know how many sign-ups to accommodate.
- Andrea will check out more spaces in Boerne – First United Methodist church was not comfortable. Chairs, round table, upstairs, no natural light, etc.
- Jennifer to follow up with HC Daily Bread as an option.
- Andrea would like to start advertising Programs position to recruit others. Board response is to get other positions filled that've been vacant for two years.

Community Outreach (Lajuana Kubany & Sharon Ries)

- Andrea created a TX themed wall hanging for T&C and presented it to Director, along with donated quilts and bags. The laundry bags were very well received.
- Board in agreement to delivering quilts quarterly vs. monthly.
- LaJuana has stepped down. Any recommendations for a fill in? Board recommends Louisa Fuentes – Bonnie will follow up.
- Additionally, let's ask Louisa to demo the making of laundry bag.
- Suggestion made to list donated items and charities on the website.

PR (Karen) NA

Retreat (Judi)

- The Oaks at Yoakum Retreat: Date change - November retreat is 11/7-10.

- Total cost \$270 and includes food at \$90 per night (all three meals); we have 16 sign-ups. Half payment due by AUG 14 and final payment due by OCT 9.
- Retreat center accommodates 19 for sleep, 16 in workshop. Four bedrooms with a dedicated bathroom; one story, no stairs.
- A minimum of 10 required, and \$100 deposit needed 60 days prior. Deposit is non-refundable but would be credited to any future dates.
- Will put details in newsletter and announce at meeting. Spa services are available, including shoulder and neck massage if five or more people are interested.
- Camp Wood is booked for April 2026.

Other Business (All)

Exit Interviews – Discussed that surveys after workshops and other events are helpful. Membership data is important to Andrea, and she asks why are we not growing?

- Responses include that this is not a growing field for the most part – not as many young people, older people are not able; new population in Boerne is 20s-30s and they don't have time; we are not seeking to 'grow' as a goal but maintaining membership. Over guild's 13-year history we have grown from 20 to 70 members, which is amazing.
- Our guild has stability. Other guilds are in same cycles as we are. Suggestions were made to have a suggestion box at the meetings or possibly add a form on the website.
- Our focus will be on the active members who are present.
- Board decision: NO to exit interviews; YES, to additional feedback. Suggestion box or slips will be provided for member feedback.

Insurance

- Follow up discussion on personal asset protection, legal defense (excludes fraud and criminal offenses), and Release of Liability forms.
- Discern cost of insurance for 'event' or per 'officer' - we should have a liability waiver of some kind. Is there an attorney or generic legal language that we can use?
- Is Treasurer and other people who handle money, are they bonded? Should they be? What is the process? CCQG does perform audits using a member, spouse of a member, etc. Further discussion is needed.

Misc:

- We will keep the large raffle quilt ticket drum in the storage unit.
- Is there interest/possibility of guild having a table at Uptown Blanco? Sell items that people put on the free table – potentially hang raffle quilt inside; Friday only, table is \$10. We sell rulers, fabric, patterns, etc. But no finished items.
Board response: it's a lot of work to coordinate yet doing raffle quilt sales is ok. We have pending sales dates in SEP, OCT, NOV. Board decision: NO.

Adjourned 11:47 a.m.

Finalize Guild Meeting Agenda
Program: Sleep in Heavenly Peace
Business Meeting:
Approve June Meeting Minutes
Pro Tem Update – Sales (Jennifer)
Programs Update (Carol, Andrea, Cyndi)
Community Outreach Update (Lajuana & Sharon)
Membership (Cathy)
Retreats (Judi)
Sunshine & Shadows
Show & Tell