

CCQG Board Meeting Minutes
February 6, 2024 10 a.m.
PHPL – Conference Room

Call to Order – The meeting was called to order at 10:03 a.m. Attendees were Jennifer Hill, Karen Walsemann, Sharon Ries, Bonnie Walshe, JoAnn Stone, Lajuana Kubeny.

Minutes from the January Board meeting – JoAnne Stone made a motion to accept the minutes. Karen Walsemann seconded the motion. The minutes were approved.

President Pro Tempore Update (Jennifer & Karen)

Janet Craig has declined this position to continue care for her husband. The board agreed to present this position to the guild to seek volunteers or nominations. This role serves as a backup for the president, represents the guild at events and workshops or may step in to fulfill any official duties that the president would typically handle when the president is unavailable.

Volunteers needed:

- *Raffle Quilt at Shop Hop*: Sew Special Quilts, March 1-2; Memories By The Yard, March 15-16.
- *Raffle Quilt at Guild Meetings*
- *Marketplace Sales* – CCQG needs a polished marketing presentation to be successful. Examples include photographing items we make and tagging and organizing items for marketplace display. Suggestion is made to hand pick the people and help to coordinate roles so not to wear people out.

Treasurer's Report (Bonnie Walshe)

Updates include the following:

- The Board's bank signature authority is established.
 - Old CD matured at \$2050 and was rolled over to a 6-month CD.
 - The minimum requirement is one transaction every six months, so we moved interest from savings account (\$23) into checking account.
 - Set up automatic weekly transfers of PayPal data; reporting is available every Monday at 3PM.
 - Reconciling 2023 guild workbook to get audit scheduled. Enlisted "Emily" to help with review.
- Zoom – Already paid for 2024 at \$150 a year.

- Discussion to strip programs this year and plan less for future. A suggestion was made to consider restructuring membership basic fee, basic fee plus Zoom, basic fee plus Zoom and Workshops. (see JoAnn)
- Cynthia England has canceled. To protect our brand and reputation CCQG will honor programs we have committed to and take a hard look at the rest.

Membership (Lajuana Kubany)

Status of Membership: Guild meeting date – January 11, 2024

- Guild meeting member attendance: 44
- Visitor attendance: 2
- Total guild meeting attendance: 46
- New members: 2 (Amy Tilburn, Stephanie Tilburn)

Total membership as of January 31, 2024: 82

February Birthdays: Judi B [REDACTED], Lajuana Kubany, Kelly L [REDACTED], Brigitte N [REDACTED], Karen V [REDACTED].

General discussion:

- **Non-renewal/Unpaid Dues for 2024: 25**
Individuals have until February 16 to renew/pay dues or they will be removed from the roster and website access. Lajuana will send email to advise membership of cutoff date.
- Lajuana to send Karen W. all the new members' names/email addresses.
- Member who paid twice on PayPal (Karen V [REDACTED] 1/6, 1/9) decision: options are to keep as a donation to CCQG or credit to membership fee for next year.

Programs (JoAnn Stone)

- Included Final Invoice column on Guild Program worksheet.
- Decision to do the 50/50 Cash Challenge with door prizes.
- Due 2/9 - Quilt Painting fee: \$65. All program payments are due on Feb. 8 at the guild meeting, or you may lose your seat.
- JoAnn will be at the Longhorn on Wednesday to set up (badges, tables, etc.) in preparation for Michelle Markey on Thursday.
- Pet Portrait program: 15 sign-ups, only one paid. JoAnn has opened this invitation to other Hill Country guilds to maximize attendance.
- JoAnn to email membership that payments are due or lose seat; a PayPal button will be available on the Programs page for payments.

Other Business (All)

Sew It Fabulous (SIF), Boerne

- Needs “*Shop Hop Ambassadors*” to assist in 2-hour shifts and to help around the store. Reach out to Tish for more details.
- SIF Guild discount: Jennifer to clarify that any discount available applies to items for guild use (batting, backing, etc.) and not for individual member purchases.
- SIF offered to put GGQG flyers/cards, and any other associations with other businesses we have (ex. Longhorn Café), in their customers’ bags in return for ad space on our webpage.

Follow-up: Despite relationship history, opportunity with SIF is worth having. Karen W. to update/order cards on Vistaprint and will provide the board with pricing details.

- Memories By the Yard has fabric 108” x 108” as low as \$47.
- 2024 Raffle Quilt ticket sales – sign up dates coming soon! Sew Special Quilts in San Antonio will hang our Raffle Quilt during Shop Hop!
- CCQG members can take ads out on our website for \$5.

CCQG Newsletter – Cyndy S[REDACTED], POC; Donna F[REDACTED], POC Facebook public page.

The board discussed newsletter content will include:

- Upcoming Schedule/Calendar Notice as a priority.
- What’s Happening!? Reminders to bring check, cash, Square, etc.
- Photos from Shown & Tell: need a volunteer photographer or two.
- Sign-up links for volunteer opportunities.
- Charity Distribution Progress – pie chart, distribution goals for the year, etc.
- Tips and educational information.

The decision was made to post the newsletter on the last full week of the month.

Retreat Coordinator Need location suggestions; One Quilt Place, Fredericksburg – Fall, 2024, TBD Leakey in 2025.

Process for Charity Quilts – Andrea/Jennifer POCs

- Need to document the process for Batting, Backing, and Quilting for CCQG.
- Need a process for “Batting Cutter” for guild needs, guild batting is currently at Bonnie’s house.

Calling all Longarmers!

- CCQG Longarm Call list - we have four that need to be quilted if you are willing. Nothing is custom quilted – E2E patterns only.
- Longarmer input is critical when selecting backing fabrics. No rayon, use quilting cotton only – LAQ has right of refusal.
- JoAnn is willing to quilt if limited to 6-8 quilts per year using Superior So Fine thread and an all-over pattern. Saving other quilts for next year is OK.
- Quilting smaller quilts on domestic machines – we need guidelines/boundaries.
- We need Binder volunteers to finish these lovely quilts!
- Happy Scrappers meets on Wednesday mornings at The Center (formerly Kronkosky, or K Place) vs. the Art Center in Boerne.
- Error made on delivery of quilts to Hill Country Pregnancy Care Center vs to Hill Country Family Services; they can still go to babies!

Guild meeting agenda: reviewed items for guild meeting on February 8, 2023.

The meeting was adjourned at 11:37 a.m.